

Office of the  
Townsend Housing Authority  
272 Main St., Townsend, MA. 01469

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Chairman, Laura E Shifrin (2016) Vice Chairman, Chaz Sexton-Diranian (2017) Clerk  
General Member(s): Susan Congdon (2019)  
Kevin Smith (2018)  
State Appointed Representative: TBD

Wednesday, July 8, 2015 MINUTES APPROVED October 5, 2015  
7:00 p.m. Town Hall, Room I

- I. Preliminaries:
  - 1.1 Call to order: 7:10 p.m.
  - 1.2 Additions/Deletions to agenda: 3.4 was added
  - 1.3 Roll call: Chaz Sexton-Diranian Laura Shifrin, Kevin Smith  
Karen Chapman, town hall staff representative  
Absent: Susan Congdon
  - 1.4 M/S to approve the minutes of the June 14, 2014  
(almost a year with no meetings)
  - 1.5 The board has welcomed Chaz Sexton-Diranian to take over  
Heather Araujo's position vacancy. We were going to do this at the May 19,  
2015 meeting however there was no quorum. See attached agenda
- II. Appointments: None at time of posting
  - 2.1 None at the meeting
- III. Work Session:
  - 3.1 **Once again we reviewed the updates to the Affordable Housing Plan. Presented by Karen Chapman**
  - 3.2 **Discussion was held on Veterans Housing**
  - 3.3 **Karen Chapman gave a presentation on Rural Housing Group and the Housing Institute**
  - 3.4 **Mandatory Referral from Planning board was an add on and we discussed it instructed Karen to sent it forward.**
- IV. Correspondence:
  - 4.1 Mail received since our last meeting was reviewed. Letters to those applying for housing will be answered by staff.
- V. Schedule
  - 5.1 Next meeting date: September 24, 2015
  - 5.2 Adjourned at 8:30 p.m.

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NOTES of Monday, May 19, 2015  
7:00 p.m. Town Hall, Room

- I. Preliminaries:
  - 1.1 Called to order: 7:00 p.m.
  - 1.2 Additions/Deletions to agenda: None
  - 1.3 Roll call: Chaz Sexton-Diranian Laura Shifrin  
Karen Chapman, town hall staff representative  
Absent: Susan Congdon, Kevin Smith
  - 1.4 **WELCOME CHAZ Sexton-Diranian!!**
- II. Appointments: None at time of posting
  - 2.1 None at the meeting
- III. Work Session:
  - 3.1 **Memo to BOS, Planning Board, re survey and housing plan**
  - 3.2 **VA DISABLED units will they be considered affordable**
  - 3.3 **Ask Andy TA about training \$\$**
  - 3.4 **Ask DHCD about Veterans Disability can we use as affordable?**
- IV. Correspondence:
  - 4.1 Mail received since our last meeting was reviewed. Letters to those applying for housing will be answered by staff.
- V. Schedule
  - 5.1 Next meeting date: TBD (June 23 @ 7:00 p.m.)
  - 5.2 Adjourned at 7:45 p.m.